



Statement of Patient Rights and Responsibilities

1. Patients have the **right** to fair treatment, regardless of race, ethnicity, creed, age, religious belief, sexual orientation, gender, health status, disability, or source of payment for care.
2. Patients have the **right** to be treated with dignity and respect, in a safe environment, free from all forms of abuse, neglect, harassment, and/or exploitation..
3. Patients have the **right** to the delivery of services in a culturally competent manner.
4. Patients have the right to have access to religious and spiritual services.
5. Patients have a **right** to know about advocacy and community groups and prevention services.
6. Patients have the right to have appropriate assessment and management of pain.
7. Patients have the right to remain free from restraint and seclusion of any form that are not medically necessary.
8. Patients have the **right** to have their patient information kept private. Only by law may records be released without patient permission.
9. Patients have the right to personal privacy.
10. Patients have the **right** to being involved in their plan of care and able to make informed decisions about that care.
11. Patients have the **right** to receive a Beneficiary Notice of non-coverage and the right to appeal a premature discharge.
12. Patients have the **right** to formulate advance directives and to have these directives followed.
13. Patients have the **right** to have a family member or representative and personal physician notified promptly of his/her admission to the hospital.
14. Patients have a **right** to freely file a complaint, grievance, or appeal, and to learn how to do so.
15. Patients have the **right** have access to their electronic medical records as quickly as record keeping system permits.
16. Patients have the **right** to know of their rights and responsibilities in the treatment process, and to make recommendations regarding the organization's rights and responsibilities policy.

PATIENT'S RESPONSIBILITIES INCLUDE:

1. Treat those giving them care with dignity and respect.
2. Give providers the information they need, in order to provide the best possible care.
3. Ask their providers questions about their care.
4. Help develop and follow the agreed-upon treatment plans for their care, including the agreed-upon medication plan.
5. Let their provider know when the treatment plan no longer works for them.
6. Tell their provider about medication changes, including medications given to them by others.
7. Keep their appointments. Patients should call their providers as soon as possible if they need to cancel visits.
8. Let their provider know about their insurance coverage, and any changes to it.
9. Let their provider know about problems with paying fees.
10. Not to take actions that could harm others.
11. Report fraud and abuse.
12. Openly report concerns about quality of care.
13. Let their provider know about any changes to their contact information (name, address, phone, etc).
14. Understand and help develop plans and goals to improve their health.

Patient or Representative Signature

Date