

BENEWAH COMMUNITY HOSPITAL  
GOVERNING BOARD MEETING  
Wednesday, October 23, 2019, 7:30 a.m.  
Francie Walters Board Room, Benewah Community Hospital, St. Maries, Idaho

MINUTES

Present:	Dan Hammes Peggy Cuvala	Carol Humphrey Richard Schumacker	Mike LaPlante Ron Hodge
Staff:	Liz Sellers Rebecca Plante Andrew Wadsworth	Lori Minier Tyson Frodin Cindy Draper	Kristi Masterson Dean Angell
Other:	Nancy Wolff, <i>Attorney for the Board of Trustees</i>		

**1. Call to Order** – Chairman Hammes opened the meeting at 7:55 a.m.

**2. Executive Session**

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At 7:55 a.m., a **motion** made by Humphrey, second by Schumacker, to adjourn to executive session per Idaho Code 74-206(1)(f) Litigation, Idaho Code 74-206(1)(j) Provider Contract, and Idaho Code 74-206(1)(b) Personnel. Roll Call Vote: All ayes. The motion passed.

*Present at this time: Hammes, Humphrey, LaPlante, Cuvala, Schumacker, Hodge, Sellers, Wolff, and Plante. Plante exited at 8:01 a.m.*

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The Board came out of Executive Session at 8:10 a.m. *Wolff exited at 8:10 a.m.*

The Board will reconvene into Executive Session at the end of the meeting.

Hammes called for a short recess.

*Plante, Minier, Masterson, Frodin, Wadsworth, Draper, and Angell entered at 8:10 a.m.*

Meeting reconvened at 8:15 a.m.

**3. Regular Session** – Hammes read a letter from Dietary thanking staff for recent help. Sellers introduced Dean Angell, DNS. Angell gave his background and explained why he decided to come to BCH. The Board welcomed Angell.

**4. Approve Minutes** – A **motion** made by Hodge, second by Schumacker, to approve the meeting minutes from September 26, 2019 and October 11, 2019. The motion passed.

**5. Open Forum/Visitors** – None

**6. Medical Staff** – Dr. Wheeler was absent from the meeting but included a letter in the Board packets with the Medical Staff’s recommendation of the below mentioned files. Sellers presented the following Medical Staff files:

**6.1. Reappointments**

- 6.1.1. **Mark Bolton, MD** – The Medical Staff has recommended Dr. Bolton’s reappointment. A **motion** made by Cuvala, second by Humphrey, to approve the reappointment of Dr. Mark Bolton. The motion passed.
- 6.1.2. **Brent Bowles, CRNA** – The Medical Staff has recommended CRNA Brent Bowles’ reappointment. A **motion** made by Cuvala, second by Humphrey, to approve the reappointment of Brent Bowles, CRNA. The motion passed.
- 6.1.3. **Daniel Moullet, MD** – The Medical Staff has recommended Dr. Moullet’s reappointment. A **motion** made by Humphrey, second by Schumacker, to approve the reappointment of Dr. Daniel Moullet. The motion passed.

**7. Board Committee Reports**

**7.1. Performance Improvement Committee** – Schumacker stated that the PI committee met in October and will now meet quarterly. Masterson recapped the October PI meeting and highlighted departments. Masterson stated that new story boards are in the process of being created. ES will be the first highlighted department with their ATP testing project and hospital-wide cleanliness reports.

**7.2. Finance Committee** – The Finance Committee met this morning prior to the Board meeting. The Board complimented Sellers and Minier on a fantastic job with the financials. Felix Montegudo, Sleep Center Director, gave a presentation displaying potential Sleep Center revenue. Humphrey stated that BetterCARE is working on a grant for the Hospital through the Helmsley Foundation. Sellers added that this grant opportunity is about \$1 million, with the goal being to purchase a 3D Mammo, a new CT and a new XRay. Cuvala would love to write a letter of support for this grant. Jody Terrell of BetterCARE is a grant writer who used to teach grant writing at the University of Northern Texas; discussion followed. Will continue to look at grant opportunities moving forward.

7.2.1. **Approve September Financials** – A **motion** made by Humphrey, second by Hodge, to approve the September Financials. The motion passed.

**7.3. Medical Staff Committee** – Hodge stated that Plante reported a majority of the Medical Staff data in her report. Our new ER Physician, Dr. Ettner, has offered to work Thanksgiving and Christmas so our full-time providers don’t have to. The Providers found Dr. Feldman’s visit onsite very helpful and would like to have him back (Cerner Physician). Minier stated that he can come onsite every six months. The Board asked how the ER scheduling is going; Plante stated that ER scheduling is going great, and the schedule is complete and published through January 2020. We are very excited to have Dr. Ettner as a part of our provider team.

**7.4. Board Nominations and Bylaws/Policy Committee** – Cox absent; nothing to report.

**8. Contracts**

**8.1. Tim Ochoa, D.O. Contract Amendment** – Sellers stated that Dr. Ochoa’s contract amendment includes the addition of a weekday pay rate for ER + Inpatient, and also adds his business name.

A **motion** made by Cuvala, second by Hodge, to approve Dr. Tim Ochoa's contract Amendment. The motion passed.

**8.2. John McNulty, M.D. Contract Amendment** – Sellers stated that Dr. McNulty's contract amendment will extend his current contract by one year. A **motion** made by Humphrey, second by Hodge, to approve Dr. McNulty's contract amendment. The motion passed.

**9. Board/CEO Staff Communications**

**9.1. Board Rounding** – None at this time.

**10. Administrative Reports/Questions** – The board and administration had discussions about the following items: Open positions, the OT starting mid-November, Care Management RN position filled internally (will mentor/educate), reaching out to Residency programs in the area. Cuvala asked about a Risk report given to the Board in Exec. Session. Sellers can provide this report. We held a debriefing for staff with recent tragedy. A Critical Incident Stress Team with trained individuals came onsite to offer support for staff and community members.

**11. Follow-Up**

**11.1. Provider Based Billing, 4<sup>th</sup> Floor** – Discussed during the Finance meeting.

**11.2. Chargemaster Report** – Minier stated that we should have the formal chargemaster report by Oct. 25.

**12. Communications**

**12.1. BetterCARE Report** – The BetterCARE Gala will be Dec. 8<sup>th</sup>. This year instead of entertainment, it will be an interactive game night with prizes!

**12.2. Board Education** – None.

**November and December Finance and Board Meeting Dates** –

November: Thursday, December 5<sup>th</sup> – 7:00am Finance, 7:30am Board

December: Monday, December 30<sup>th</sup> – 12:00pm Finance, 12:30pm Board

*Minier, Masterson, Frodin, Wadsworth, Draper, and Angell exited at 8:48 a.m.*

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At 8:48 a.m., a **motion** made by Humphrey, second by LaPlante, to reconvene into executive session per Idaho Code 74-206(1)(b) Personnel . Roll Call Vote: All ayes. The motion passed.

*Present at this time: Hammes, Hodge, Humphrey, LaPlante, Cuvala, Schumacker, Sellers, and Plante. Plante exited at 8:50.*

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Meeting adjourned at 9:19 a.m.

Respectfully submitted,

Approved by:

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Rebecca Plante, Board Secretary

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Dan Hammes, Board Chairman