

BENEWAH COMMUNITY HOSPITAL  
GOVERNING BOARD MEETING  
Thursday, December 5, 2019, 7:30 a.m.  
Francie Walters Board Room, Benewah Community Hospital, St. Maries, Idaho

MINUTES

Present:	Dan Hammes Richard Schumacker	Carol Humphrey Ron Hodge	Mike LaPlante Dave Cox
Staff:	Liz Sellers Rebecca Plante Andrew Wadsworth	Lori Minier Tyson Frodin Cindy Draper	Kristi Masterson Dean Angell Carly Anderson
Other:	Phil Lampert, County Commissioner		

**1. Call to Order** – Chairman Hammes opened the meeting at 8:02 a.m.

Hammes stated that we need to amend the agenda to add the approval of a new Direct Radiology Schedule 1, adding providers. This was approved by the Medical Staff at their November meeting and was left off the Board agenda (oversight). A **motion** made by LaPlante, second by Cox, to approve amending the agenda, adding item 5.2 Direct Radiology Schedule 1, adding providers: John Heighway, MD, Allen Nawrocki, MD, and Anthony Willis, MD. The motion passed.

*Executive Session to occur at the end of the meeting.*

**2. Regular Session** – Hammes welcomed new Lab Manager, Carly Anderson. Anderson gave his background.

**3. Approve Minutes** – A **motion** made by Hodge, second by Humphrey, to approve the meeting minutes from October 23, 2019 and November 14, 2019. The motion passed.

**4. Open Forum/Visitors** – None

**5. Medical Staff** – Dr. Wheeler stated that General Surgeon, Dr. Lauren Wikholm, reached out to us as she will be relocating to Spokane. We are hoping she will be able to start covering during vacations beginning in June; discussion followed. Hammes gave a kudos to the surgical staff with a recent personal experience in surgery.

**5.1. Reappointments**

5.1.1. **Daniel Nadig, MD** – The Medical Staff has recommended Dr. Nadig's reappointment. A **motion** made by Hodge, second by Humphrey, to approve the reappointment of Dr. Daniel Nadig. The motion passed.

**5.2. Direct Radiology Schedule 1, adding providers: John Heighway, MD, Allen Nawrocki, MD and Anthony Willis, MD** – A **motion** made by LaPlante, second by Schumacker, to approve Direct Radiology's updated Schedule 1, adding providers John Heighway, MD, Allen Nawrocki,

MD, and Anthony Willis, MD. The motion passed. Discussion regarding after hour Radiology and KH over-reads.

## **6. Board Committee Reports**

**6.1. Performance Improvement Committee** – Schumacker stated that the next PI committee meeting will be in January as they are now meeting quarterly.

**6.2. Finance Committee** – The Finance Committee met this morning prior to the Board meeting.

**6.2.1. Approve October Financials** – A **motion** made by Humphrey, second by LaPlante, to approve the October Financials. The motion passed.

**6.3. Medical Staff Committee** – Hodge stated that Plante covered all Medical Staff items in her report.

## **6.4. Board Nominations and Bylaws/Policy Committee**

**6.4.1. Annual Review, Governing Bylaws** – Cox stated that the bylaws were mailed out in packets. All Board members present stated that they have reviewed the Bylaws and do not see any necessary revisions.

**6.4.2. 2020 Board Officers Discussion** – Cox will be getting with Plante to schedule a meeting to discuss rounding, nominations, and policies.

## **7. Contracts**

**7.1. St. Maries Volunteer Community Clinic** – Sellers stated that the St. Maries Volunteer Community Clinic MOU is due to be renewed for 2020; no changes. A **motion** made by Hodge, second by Humphrey, to approve the 2020 St. Maries Volunteer Community Clinic Agreement. The motion passed.

## **8. Board/CEO Staff Communications**

**8.1. Board Rounding** – To be discussed at the next Board Nominations and Bylaws/Policy Committee meeting.

**9. Administrative Reports/Questions** – The board and administration had discussions regarding the following items: Frodin is the Hospital Rep. for the community DEQ project (air quality in St. Maries, wood stove change-out project); New staffing matrix for nursing; Flu shots; Valley Vista meetings and coordination; OT with Valley Vista; New nurse in Chemo/Infusion (Wheeler stated that Dr. Bartels is now letting us do initial treatments here due to current Chemo Nurse experience and trust); OR nursing flexing to ER to help with staff shortage; Staff stepping up to fill open shifts; Employment offers/acceptance since HR Report. Hodge stated that Dr. Bains (previous BCH Physician) came onsite last month visiting, and he was very pleased to see the facility and our services.

**10. Follow-Up** – No items at this time.

## **11. Communications**

**11.1. BetterCARE Report** – The BetterCARE Gala will be this Sunday.

**11.2. Board Education** – None.

**December Finance and Board Meeting Dates** –

December: Monday, December 30th – 12:00pm Finance, 12:30pm Board

**12. Executive Session**

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At 8:28 a.m., a **motion** made by LaPlante, second by Cox, to reconvene into executive session per Idaho Code 74-206(1)(b) Personnel . Roll Call Vote: All ayes. The motion passed.

*Present at this time: Hammes, Hodge, Humphrey, LaPlante, Cox, Schumacker, Sellers, Lampert, Plante, Frodin, Wadsworth, Anderson, Minier, Draper, Masterson and Angell.*

*Frodin, Wadsworth, Anderson, Minier, Draper, Masterson and Angell exited at 8:29 a.m.*

*Plante exited at 8:35 a.m.*

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Meeting adjourned at 9:30 a.m.

Respectfully submitted,

Approved by:

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Rebecca Plante, Board Secretary

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Dan Hammes, Board Chairman