

BENEWAH COMMUNITY HOSPITAL
GOVERNING BOARD MEETING
Wednesday, January 22, 2020, 7:30 a.m.
Francie Walters Board Room, Benewah Community Hospital, St. Maries, Idaho

MINUTES

Present:	Dan Hammes Richard Schumacker	Carol Humphrey Ron Hodge	Mike LaPlante Dave Cox
Staff:	Liz Sellers Rebecca Plante Andrew Wadsworth	Lori Minier Tyson Frodin Cindy Draper	Kristi Masterson Dean Angell Dr. Bill Wheeler

1. **Call to Order** – Chairman Hammes opened the meeting at 7:41 a.m.
2. **Regular Session**
3. **Approve Minutes** – A **motion** made by LaPlante, second by Humphrey, to approve the meeting minutes from January 8, 2020. The motion passed.
4. **Open Forum/Visitors** – None
5. **Medical Staff**
 - 5.1. **Initial Appointments**
 - 5.1.1. **Direct Radiology Schedule 1, adding provider: John R. Blackwell, MD**– Dr. Wheeler stated that Direct Radiology is adding a provider to their list of providers who read for BCH. A **motion** made by Hodge, second by Schumacker, to approve Direct Radiology’s updated Schedule 1, adding provider John R. Blackwell, MD. The motion passed.
6. **Board Committee Reports**
 - 6.1. **Performance Improvement Committee** – Schumacker directed his report to Masterson. Masterson went over department projects that were presented at the January PI meeting. Masterson completed a quality review with IHA. They were impressed that two board members are involved in PI. Discussion regarding patient transfers and Care Management boot camp (Recorded Webinars we have access to through a grant). BCH gifted eyes to three people (cornea transplants from donors) and tissue for two people in 2019.
 - 6.2. **Finance Committee** – The Finance Committee met this morning prior to the Board meeting. The Board gave compliments to department heads and Administration as we are seeing progress in the financials.
 - 6.2.1. **Approve December Financials** – A **motion** made by Humphrey, second by LaPlante, to approve the December Financials. The motion passed.
 - 6.3. **Medical Staff Committee** – Hodge stated that isolation patient room assignments were discussed at the Medical Staff meeting. Angell added that we are making sure isolation patients are not roomed by “clean” patients, and they will be in the hallway on the opposite end of chemo. Isolation gear will be hung on the patient’s door; discussion followed regarding infection prevention.

6.4. Board Nominations and Bylaws/Policy Committee – Cox stated that the committee will be meeting to plan 2020 rounding. Draper will pull a report on policies that the board has approved.

7. Contracts – No contracts at this time.

8. Board/CEO Staff Communications

8.1. Board Rounding – No rounding to report on.

9. Administrative Reports/Questions – The board and administration had discussions regarding the following items: Nursing meetings covering both shifts, open positions for PRN staff in multiple departments, Pharmacy Tech interviews, Occupational Therapy (*Wheeler exited at 7:57 a.m.*), increased FTEs including new positions, turnover rate, new positions vs filling existing positions, Radiology Manager position, challenges of HR and hiring staff, nursing schools and job fairs, Care Management, Angell and Dr. Ragan working on standing orders for the ER, the High School HOSA program, 340b net revenue, DEQ meetings, Valley Vista wrapped medications, and positive trends in compliance/risk.

10. Follow-Up Items

10.1. Physician Recruitment Update – Plante gave an update on Physician recruitment for our Family Practice Physician opening. We are building a great relationship with the Kootenai Health Family Medicine Residency. We have two 2nd year Residents scheduled for rotations (from KH) and one 1st year from the Family Medicine Residency of Idaho in Boise. We have two established physicians that have reached out to us this month showing interest in BCH. Discussion followed.

11. Communications

11.1. BetterCARE Report – Humphrey stated that BetterCARE had their annual meeting in January. Funds are looking good. They are working on a couple grants for the hospital.

11.2. Board Education – Symposium this weekend.

11.2.1. 2019 List of BCH policies – Included in Board packets.

Minier, Frodin, Wadsworth, Masterson, Draper, and Angell exited at 8:40 a.m.

12. Executive Session

At 8:43 a.m., a **motion** made by Schumacker, second by Hodge, to adjourn into executive session per Idaho Code 74-206(1)(b) Personnel. Roll Call Vote: All ayes. The motion passed.

Present at this time: Hammes, Hodge, Humphrey, LaPlante, Cox, Schumacker, Sellers, and Plante.

Plante exited at 8:43 a.m.

Meeting adjourned at 9:26 a.m.

Respectfully submitted,

Approved by:

Rebecca Plante, Board Secretary

Dan Hammes, Board Chairman