

BENEWAH COMMUNITY HOSPITAL
GOVERNING BOARD MEETING
Wednesday, March 25, 2020, 7:30 a.m.
Francie Walters Board Room, Benewah Community Hospital, St. Maries, Idaho

MINUTES

Present:	Dan Hammes Richard Schumacker Dave Cox (via telephone)	Carol Humphrey Peggy Cuvala	Mike LaPlante Ron Hodge
Staff:	Lori Minier Dr. Bill Wheeler (via telephone)	Rebecca Plante	Dean Angell

1. **Call to Order** – Chairman Hammes opened the meeting at 7:42 a.m.
2. **Regular Session**
3. **Approve Minutes** – A **motion** made by Hodge, second by Cuvala, to approve the meeting minutes from February 21, February 26, March 5, March 12, and March 18, 2020. The motion passed.
4. **Open Forum/Visitors**
5. **Medical Staff** – Dr. Wheeler stated that Administration and the Medical Staff met on Monday to discuss services appropriate to continue, preservation of limited PPE, and keeping the hospital financially viable during the COVID pandemic. All hospitals in Idaho and Washington have canceled elective procedures. We will continue to schedule patients with symptomatic issues, with goal of preserving and protecting supplies. Discussion regarding clinic “call-in” process. Discussion regarding COVID screening procedures and who can be tested. Discussion regarding PPE. Discussion regarding Health Care workers’ risk and ‘back-up’ plans discussed. Discussion regarding ventilators. An informational email was sent out to all employees, including procedure for out of town travel.
 - 5.1. **Initial Appointment**

Direct Radiology, Updated Schedule 1 – Direct Radiology is adding to the list of providers who read for BCH. A **motion** made by Hodge, second by Humphrey, to approve Direct Radiology’s updated Schedule 1, adding providers Asif Anwar, MD, Francis Cloran, MD, Joshua Kuroiwa, MD, Robert McClure, MD, Andrew Sellers, MD, Brent Tilseth, MD, Joseph Trudeau, MD, and Aaron B. Wickley, MD. The motion passed.
 - 5.2. **Reappointment**
 - 5.2.1. Shawn Richards, MD – The Medical Staff has recommended Dr. Richard’s reappointment. A **motion** made by LaPlante, second by Humphrey, to approve the reappointment of Ophthalmologist Dr. Shawn Richards. The motion passed.
6. **Board Committee Reports**
 - 6.1. **Performance Improvement Committee** – PI meets quarterly, no recent meeting.

6.2. Finance Committee – The Finance Committee met this morning prior to the Board meeting.
6.2.1. Approve February Financials – A **motion** made by Humphrey, second by Schumacker, to approve the February Financials. The motion passed.

6.3. Medical Staff Committee – Hodge stated that Plante covered all Medical Staff items in her Board report.

6.4. Board Nominations and Bylaws/Policy Committee – Cox stated that Board members have considered four names to possibly submit for hospital board member candidates. The Board has to present three names to the county; please send any possible candidates to Cox.

7. Contracts

7.1. W. Scott Spence, MD Amendment – A **motion** made by Humphrey, second by Hodge, to approve Dr. W. Scott Spence’s contract amendment. The motion passed.

7.2. Palouse Foot & Ankle Clinic, LLC (Bradley Capawana, DPM) Amendment – A **motion** made by LaPlante, second by Schumacker, to approve the contract amendment for Palouse Foot & Ankle Clinic (Dr. Bradley Capawana). The motion passed.

7.3. John McNulty, MD, Contract – Item tabled.

7.4. Jordan Day, PA-C, Contract – A **motion** made by Cuvala, second by Hodge, to approve Jordan Day’s new contract, beginning September 2020. The motion passed.

7.5. Lauren Wikholm, MD – Contract – Item tabled.

8. Board/CEO Staff Communications

8.1. Board Rounding – Given current status of pandemic, no visitations at this point.

9. Administrative Reports/Questions – The Board and Administration had discussions regarding the following items: Current PPE count including total in the ER and the pandemic room, utilizing staff to check temperatures, community members making masks, COVID processes, and interviews for open positions being postponed.

10. Follow-Up Items

10.1. Physician Recruitment Update – Plante gave an update on Physician recruitment for our Family Practice Physician opening. Discussion regarding ER Physicians.

11. Communications

11.1. BetterCARE Report – Nothing at this time

11.2. Board Education – Nothing at this time.

12. Executive Session

At 8:30 a.m., a **motion** made by LaPlante, second by Schumacker, to adjourn into executive session per Idaho Code 74-206(1)(b) Personnel. Roll Call Vote: All ayes. The motion passed.

Present at this time: Hammes, Humphrey, LaPlante, Cox, Schumacker, Hodge, Cuvala, Minier, Plante, Wheeler, and Angell.

Minier, Plante, Wheeler, and Angell exited at 8:30 a.m.

Minier, Plante, and Angell entered at 8:55 a.m.

Meeting adjourned at 9:50 a.m.

Approved by:

Respectfully submitted,

Rebecca Plante, Board Secretary

Dan Hammes, Board Chairman