

BENEWAH COMMUNITY HOSPITAL  
GOVERNING BOARD MEETING  
Thursday, December 3, 2020, 7:30 a.m.  
Teams Conference Call Meeting, Benewah Community Hospital, St. Maries, Idaho

MINUTES

Attendees

Present via	Dan Hammes	Carol Humphrey	Mike LaPlante
Telephone:	Ron Hodge	Dave Cox	Peggy Cuvala
	Richard Schumacker	Chuck Lloyd	

Staff Onsite:	Lori Minier	Rebecca Plante	Rachel Ewert
	Dr. Bill Wheeler		

1. **Call to Order** – Chairman Hammes opened the meeting at 7:35 a.m.
2. **Regular Session**
3. **Approve Minutes** – A **motion** made by Hodge, second by Humphrey, to approve the meeting minutes from October 22, 2020 and November 11, 2020. The motion passed.
4. **Open Forum/Visitors** – None.
5. **Medical Staff**
  - 5.1. **Initial Appointment** – Dr. Wheeler informed the board how well staff is doing, including Nursing, Ewert and Infection Prevention. Dr. Wheeler will distribute a summary on at-home treatment for COVID, to include vitamins that may help with symptoms. The Board stated that they have been very impressed with the team effort. Schumacker gave a kudos to staff and shared a personal, positive experience.
    - 5.1.1. **Direct Radiology Schedule 1, Adding Physicians** – A **motion** made by Humphrey, second by LaPlante, to approve Direct Radiology’s new Schedule 1 of physicians, adding physicians Robert Berger, M.D. and Qazi Uddin, M.D. The motion passed.
  - 5.2. **Reappointments** – Dr. Wheeler presented the reappointment files listed below that were approved by the Medical Staff at their November meeting.
    - 5.2.1. **Kyle Ewert, DDS** – A **motion** made by Hodge, second by Cox, to approve the reappointment of Kyle Ewert, DDS. The motion passed.
    - 5.2.2. **Michael Melendez, M.D.** – A **motion** made by Cuvala, second by Schumacker, to approve the reappointment of Michael Melendez, M.D. The motion passed.
    - 5.2.3. **Richard Watts, CRNA** – A **motion** made by Cuvala, second by LaPlante, to approve the reappointment of Richard Watts, CRNA. The motion passed.
6. **Board Committee Reports**
  - 6.1. **Performance Improvement Committee** – PI will begin meeting monthly again in January- No recent meetings.
  - 6.2. **Finance Committee** – The Finance Committee met this morning prior to the Board meeting.

- 6.2.1. **Approve October Financials** – A **motion** made by Humphrey, second by LaPlante, to approve the October Financials. The motion passed.
  - 6.2.2. **Repayment Addendum, Repayment Agreement and MOU, Benewah County, Idaho and Benewah Community Hospital.** – This Addendum was discussed at the Finance meeting. LaPlante asked Hammes about the Commissioners meeting; discussion followed. A **motion** made by Cox, second by Hodge, to approve the Repayment Addendum, Repayment Agreement and MOU, Benewah County, Idaho and BCH. The motion passed.
- 6.3. **Medical Staff Committee** – Hodge stated that Plante covered all Medical Staff items in her Board report.
- 6.4. **Board Nominations and Bylaws/Policy Committee** – Cox emailed the current bylaws to board members for the annual review. Within the next few weeks, a conference call meeting will be scheduled. Board officers and committee members will also be discussed at this meeting.
7. **Contracts** – Minier explained contracts during the Finance Committee meeting.
  - 7.1. **Terry Davenport, D.O. New Contract**– Item tabled.
  - 7.2. **Jordan Day, PA-C Contract Amendment** – Minier explained minor revision to Day’s Contract. A **motion** made by Schumacker, second by Cuvala, to approve PA-C Jordan Day’s Contract Amendment. The motion passed.
  - 7.3. **Rebekah Myers, FNP Contract Amendment** – Minier explained FNP Myers’ Contract Amendment, moving her to 3 days a week (temporarily) through February 2021. A **motion** made by Cox, second by Hodge, to approve FNP Rebekah Myers’ Contract Amendment. The motion passed.
  - 7.4. **Emergency Purchase – Telemetry System** – This emergency purchase was discussed in the Finance meeting due to the immediate need of a new telemetry monitoring system. A **motion** made by Hodge, second by LaPlante, to approve the SpaceLab Telemetry Agreement. The motion passed.
  - 7.5. **St. Maries Volunteer Community Clinic** – A **motion** made by Humphrey, second by Cuvala, to approve the St. Maries Volunteer Community Clinic Agreement between BCH, Panhandle Health, and SMVCC. The motion passed.
8. **Administrative Reports/Questions** – The Board and Administration had discussions regarding the following items: Workers Comp. prevention program in the works, EAP benefits available to employees, IHA conference call meeting, Pharmacist candidate.
9. **Follow-Up Items** – LaPlante asked about the COVID vaccine; Lloyd stated that Machado is working with the state on getting vaccines as well as appropriate freezer and free monitoring system. Panhandle notified us that the 5 northern counties will receive 2000 vaccines total. We sent a survey out to staff to see how many are interested in the vaccine. Lloyd stated that Marimn Health gave us 98 Abbott rapid test kits as we are low and can no longer order these. The rapid tests we have now are Binaxnow, and these can only be used on symptomatic patients. Panhandle is also working on getting saliva rapid tests as well.

**10. Communications**

**10.1. BetterCARE Report** – Humphrey reported that BetterCARE has done 2 days of drawing so far, and they are only \$250 short of their \$12,000 sponsor goal. Ticket sales have been great. The infusion chairs BetterCARE purchased have arrived.

**10.2. Board Education** – None at this time.

**11. Presentation Agenda** – No presentations.

*Ewert and Wheeler exited at 8:06 a.m.*

*Before adjourning into Executive Session, Hammes asked all Board members and staff on the line if they were alone, ensuring that nobody else could hear conversations. All in attendance stated that nobody else could hear conversations.*

**12. Executive Session**

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At 8:07 a.m., a **motion** made by Humphrey, second by LaPlante, to adjourn into executive session per Idaho Code 74-206(1)(b) Personnel and Idaho Code 74-206(1)(j) Provider Contract & Other Contract Manners. Roll Call Vote: All ayes. The motion passed.

*Present at this time: Hammes, Humphrey, LaPlante, Cox, Hodge, Cuvala, Schumacker, Lloyd, Minier, and Plante.*

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*Plante and Minier exited the call at 8:07 a.m.*

Meeting adjourned at 8:12 a.m.

Respectfully submitted,

Approved by:

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Rebecca Plante, Board Secretary

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Dan Hammes, Board Chairman