

BENEWAH COMMUNITY HOSPITAL  
GOVERNING BOARD MEETING  
Thursday, April 29, 2021, 7:30 a.m.  
Francie Walters Board Room, Benewah Community Hospital, St. Maries, Idaho

MINUTES

Attendees:            Dan Hammes            Carol Humphrey            Mike LaPlante  
                         Richard Schumacker    Dave Cox                   Peggy Cuvala  
                         Phil Lampert, County Commissioner

Staff:                   Lori Minier                   Rebecca Plante            Rachel Ewert  
                         Chuck Lloyd                  Dr. Cooper Wester       Kristi Masterson

**1. Call to Order** – Chairman Humphrey opened the meeting at 7:25 a.m.

**2. Executive Session**

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At 7:25 a.m., a **motion** made by LaPlante, second by Cuvala, to adjourn into executive session per Idaho Code 74-206(1)(b) CEO Evaluation. Roll Call Vote: All ayes. The motion passed.

*Present at this time: Hammes, Humphrey, LaPlante, Cox, Cuvala, Schumacker, Lampert, Lloyd, Minier, Ewert, Wester, and Plante.*

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*Lloyd, Plante, Ewert, Wester, and Minier exited at 7:25 a.m.*

The Board came out of Executive Session at 7:32 a.m. Chairman Humphrey called for a short recess.

*Lloyd, Plante, Ewert, Minier, Wester, and Masterson entered at 7:32 a.m.*

Meeting reconvened at 7:38 a.m.

**3. Regular Session** – Lloyd shared some positive items: the landscaping around hospital has been refreshed; we now have an employee in-house who can do compounding in the Pharmacy for Chemo. and other medications; we are in discussions with an Orthopedic Surgeon candidate (without a recruiter).

**4. Approve Minutes** – A **motion** made by Hammes, second by LaPlante, to approve the meeting minutes from March 25, 2021 and April 19, 2021. The motion passed.

**5. Open Forum/Visitors**

**5.1. Press Ganey Survey Results** – Masterson presented patient satisfaction survey results. On the inpatient side, scores are very high! We are ranking within the 99<sup>th</sup> percentile. Nurses and Providers are getting great feedback. Surgery scores are always very high. Masterson shared some very positive comments from the community. Discharge planning is improving. Patients are appreciating the thank you cards being sent by nursing. Masterson stated that there are a lot of positives going on that the patients are feeling.

**5.2. BetterCARE Update** – Masterson reported that \$408 was raised for the easter egg fundraiser. The Mother's Day basket will be raffled off in May. The Scrubby Bear golf scramble will be June 26<sup>th</sup>. BetterCARE will have a game for staff in celebration of Hospital Week as well.

## **6. Medical Staff**

### **6.1. Initial Appointment**

6.1.1. **Travis Newby, D.O.** – Dr. Wester stated that Dr. Newby is a Board-certified ER Physician currently practicing at Kootenai Health. We are well-staffed currently, but it is nice to have a back-up Physician who is in the area. No concerns with Dr. Newby's initial appointment file; he has a great reputation in Coeur d'Alene. A **motion** made by Cuvala, second by Cox, to approve Dr. Travis Newby's initial appointment to the Medical Staff. The motion passed. Cuvala asked Dr. Wester about the ultrasound training Dr. Newby will be providing; discussion followed.

6.1.2. **Direct Radiology Schedule 1** – Dr. Wester stated that Direct Radiology is adding to their Schedule 1 of Physicians who read for BCH, adding Physicians Suzanne Aquino, M.D. and Elizabeth Dubovsky, M.D. A **motion** made by Cuvala, second by Cox, to approve Direct Radiology's updated Schedule 1, adding the above-mentioned providers. The motion passed.

### **6.2. Reappointments**

6.2.1. **Robert Ancker, M.D.** – Dr. Wester stated that Dr. Robert Ancker is due for his 2-year reappointment. Dr. Ancker is a Hospice/Palliative care provider with Hospice of North Idaho. No concerns with Dr. Ancker's reappointment file. A **motion** made by Cuvala, second by LaPlante, to approve Dr. Robert Ancker's reappointment to the Medical Staff. The motion passed.

6.2.2. **Rebekah Myers, FNP** – Dr. Wester stated that FNP Rebekah Myers is due for her 2-year reappointment. No concerns with Rebekah's reappointment file. A **motion** made by Cuvala, second by Cox, to approve FNP Rebekah Myers' reappointment to the Medical Staff. The motion passed.

## **7. Board Committee Reports**

**7.1. Performance Improvement Committee** – Schumacker gave an update from the most recent PI Committee meeting on April 13, 2021. During the meeting, Masterson had the group complete an exercise to remind everyone how important it is to give detailed instructions on how data is measured. Masterson added that Radiology's project of calling patients who are over-due for their mammograms has been very successful. They have had 27 patients come back to BCH!

**7.2. Finance Committee** – Hammes stated that the finance report was given in the Finance Committee meeting prior to the Board meeting. The committee would like reports/quotes next month on capital expenditures that were discussed.

7.2.1. **March Financials** – A **motion** made by Hammes, second by Cox, to approve the March Financials. The motion passed.

**7.3. Medical Staff Committee** – Cuvala stated that the new Ultrasound Tech came and met the providers at the last Medical Staff meeting and had great conversations about services.

**7.4. Board Nominations and Bylaws/Policy** – Cox stated that the BNPB Committee met on the 8<sup>th</sup> and discussed Board terms coming up in July and reviewed the Board bylaws template from Hawley Troxell. Administration will be working on the Hawley Troxell Bylaws to make sure important items are covered. Humphrey reached out to the Commissioners about nominations. Lampert stated that the Commissioners discussed this at their last meeting, and they would like more nominees than positions open. Their Attorney is looking into the state statute. Lampert stated that they will be discussing how to recruit at their next meeting. Plante explained Idaho Code 31-3603 for board vacancies; discussion followed.

## **8. Contracts**

**8.1. Defibrillator Purchase** – Minier stated that the total cost for 2 new defibrillators is \$28,737 (1 for the ER and 1 for the OR). A **motion** made by Cuvala, second by Hammes, to approve the defibrillator purchase. The motion passed.

**8.2. Siemens Healthineers-Service/Maintenance Agreement for the Laboratory-Dimensions EXL Analyzer** – Minier stated that this is a 5-year agreement that can be cancelled at any time. This Maintenance Agreement would go away if we upgraded equipment. Cost: \$1,200/ month, no price increase from previous agreement. A **motion** made by LaPlante, second by Cox, to approve the Siemens Healthineers-Service/Maintenance Agreement. The motion passed.

**9. Administrative Reports/Questions** – The Board and Administration had conversations regarding the following topics: Safety rounding, Meeting with ATS, Rachel attending Rotary (gave a great presentation and clarified a lot of items), The Weekly Beat email, transport issue (importance of tetanus shot).

## **10. Follow-Up Items**

**10.1. Kootenai Value Care Organization** – This topic was discussed during the Finance Committee meeting.

**10.2. Department Presentation Board Event, Pick a Date** – The Board picked May 19<sup>th</sup> for this event.

**10.3. Hospital Week – Board Sponsored Drawing Items** – Please let Plante know if you would like to participate in donating for staff prizes.

## **11. Communications**

**11.1. IHA Updates** – Cuvala stated that she has had two IHA meetings since the last Board meeting. Cuvala distributed an American Hospital Association update with Covid updates and funding. There will be a mid-year board meeting in McCall. Cuvala stated that IHA plans on have the SunValley conference in the Fall. Discussion regarding Medicaid budget and legislative issues/topics.

**11.2. Board Education** – Nothing at this time.

**12. Community Survey Booklet** – Lloyd stated that customer service was the most common concern noted in the community survey that went out. We have grant dollars that we are using to roll out a customer service training platform. *Lampert exited at 8:38 a.m.*

### 13. Executive Session

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At 8:40 a.m., a **motion** made by LaPlante, second by Cox, to adjourn into executive session per Idaho Code 74-206(1)(b) Personnel and CEO Evaluation and Idaho Code 74-206(1)(j) Provider Contract & Other Contract Manners. Roll Call Vote: All ayes. The motion passed.

*Present at this time: Hammes, Humphrey, LaPlante, Cox, Cuvala, Schumacker, Lloyd, Minier, Ewert, Plante and Wester.*

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*Schumacker, Ewert, Plante, and Wester exited at 8:41 a.m.*

*Minier exited at 9:03 a.m.*

Meeting adjourned at 9:40 a.m.

Respectfully submitted,

Approved by:

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Rebecca Plante, Board Secretary

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Carol Humphrey, Board Chairman