

BENEWAH COMMUNITY HOSPITAL
GOVERNING BOARD MEETING
Thursday, May 27, 2021, 7:30 a.m.
Francie Walters Board Room, Benewah Community Hospital, St. Maries, Idaho

MINUTES

Attendees:	Dan Hammes Dave Cox Ron Hodge	Carol Humphrey Peggy Cuvala	Mike LaPlante Richard Schumacker
Staff:	Lori Minier Chuck Lloyd	Rebecca Plante	Rachel Ewert

1. **Call to Order** – Chairman Humphrey opened the meeting at 7:42 a.m.
2. **Regular Session** – Lloyd distributed BCH cookies to the Board members.
3. **Approve Minutes** – A **motion** made by LaPlante, second by Cuvala, to approve the meeting minutes from April 29, 2021. The motion passed.
4. **Open Forum/Visitors** – Lloyd stated that there was an action item on the Commissioners agenda this last Monday about removing the ‘no firearms’ signs at the hospital (community complaint). Lloyd is waiting for this communication and will share with the Board once received.
5. **Medical Staff** – No items this month.
6. **Board Committee Reports**
 - 6.1. **Performance Improvement Committee** – Schumacker stated that the May PI meeting was cancelled.
 - 6.2. **Finance Committee** – Hammes stated that the finance report was given in the Finance Committee meeting prior to the Board meeting. The Board would like Administration to move forward with obtaining formal quotes for the HVAC units (approx. \$67,000), the ER roof (approx. \$150,000), and all other capital items recently discussed, with the exception of the 1995 boiler. The Board requested Administration to work on obtaining bids as soon as possible. Discussion regarding the PPE loan.
 - 6.2.1. **April Financials** – A **motion** made by Hammes, second by Cox, to approve the April Financials. The motion passed.
 - 6.2.2. **2020 Medicare Cost Report** – Minier stated that Medicare overpaid us in 2020, so we have a payable due to them in the amount of \$17,780 (we had booked a payable of \$25,000). A **motion** made by Hodge, second by Cuvala, to approve the 2020 Medical Cost Report, allowing Lloyd to sign the finalized cost report to release payment. The motion passed.
 - 6.3. **Medical Staff Committee** – Hodge stated that Ewert and Plante covered all notable medical staff items in their reports.

6.4. Board Nominations and Bylaws/Policy – Cox stated that the BNPB Committee has not met since the last Board meeting. The Commissioners received an application from Susie Epler as she would like to apply to the Board (DeeDee Bramblett forwarded this application to Plante). Cox stated that the committee will meet after this meeting to discuss nominations. The committee must come up with three names to submit to the Commissioners, making sure they have time to discuss prior to the July 1st term dates; discussion followed.

6.4.1. **Upcoming Board Terms – Request Letter to County Commissioners** – The Board would like to recommend that Cuvala and Cox be reappointed for another term. The Board would like the committee to come up with one additional candidate to present to the Commissioners as well. A **motion** made by Hammes, second by Hodge, to approve the BNPB committee submitting a letter to the County Commissioners for the upcoming board terms. The motion passed.

7. Contracts – None at this time.

8. Administrative Reports/Questions – The Board and Administration had conversations regarding the following topics: Little League concessions; floor buffing; relationship with Kootenai Health (going well); incident reporting for equipment issues; Spacelabs telemetry system and how well it works; surgical cases; COVID vaccines; IHA regional meeting update; Idaho CAH transformation focus group meeting update; risk of VCO; community survey response. *Walter entered at 8:07 a.m.*

The Board welcomed Caroline Walter, BCH’s new Ultrasound Tech. Walter gave her background. Discussion regarding ECHO. Walter explained the billing issues she has found (charges previously not broken out). Discussion regarding an ultrasound chair. The Board thanked Walter for her time. *Walter exited at 8:20 a.m.*

9. Follow-Up Items

9.1. Quotes for Capital Items – Item discussed under finance committee report.

10. Communications

10.1. IHA Updates – Cuvala stated that the IHA Board meeting was cancelled; no report.

10.2. BetterCARE Update – Humphrey gave a BetterCARE report from K. Masterson. The Mother’s Day basket raised \$1,209. Staff had fun playing “Who Bear Napped Scrubby” during hospital week. Masterson is working on the First annual Scrubby Bear Scramble golf tournament (Plante distributed flyers to the Board).

11. Executive Session

At 8:26 a.m., a **motion** made by LaPlante, second by Schumacker, to adjourn into executive session per Idaho Code 74-206(1)(b) Personnel and Idaho Code 74-206(1)(j) Provider Contract & Other Contract Manners. Roll Call Vote: All ayes. The motion passed.

Present at this time: Hammes, Humphrey, LaPlante, Cox, Cuvala, Schumacker, Hodge, Lloyd, Minier, Ewert, and Plante.

Ewert and Plante exited at 8:26 a.m.

Minier exited at 9:00 a.m.

Schumacker exited at 9:03 a.m.

Meeting adjourned at 9:15 a.m.

Approved by:

Carol Humphrey, Board Chairman

Respectfully submitted,

Rebecca Plante, Board Secretary