

BENEWAH COMMUNITY HOSPITAL
GOVERNING BOARD MEETING
Thursday, July 28, 2022, 7:30 a.m.
Francie Walters Board Room, Benewah Community Hospital, St. Maries, Idaho

MINUTES

Attendees: Carol Humphrey Mike LaPlante Dave Cox
Dan Hammes Richard Schumacker Ron Hodge
Peggy Cuvala

Staff: Chuck Lloyd, *CEO* Lori Minier, *CFO* Rachel Ewert, *DNS*
Rebecca Plante, *Exec. Assistant/Board Secretary*
Cooper Wester, MD, *Chief of Staff*

Other: Phil Lampert, County Commissioner

1. **Call to Order** – Chairman Humphrey opened the meeting at 7:52 a.m.
2. **Regular Session**
3. **Approve Minutes** – A **motion** made by Hodge, second by Cox, to approve the meeting minutes from June 23, 2022. The motion passed.
4. **Open Forum/Visitors** – None.
5. **Board Committee Reports**
 - 5.1. **Performance Improvement Committee** – Schumacker stated that the PI Committee had their quarterly meeting on July 12th and provided an update on projects presented.
 - 5.2. **Finance Committee** – Hammes stated that the finance report was given in the Finance Committee meeting prior to the Board meeting. Management will be working on an operational review/strategic plan.
 - 5.2.1. **June Financials** – A **motion** made by Hammes, second by Cox, to approve the June Financials. The motion passed.
 - 5.3. **Board Nominations and Bylaws/Policy Committee** – Cox stated that during the Audit, it was determined we need to develop two new policies. One for the audit process of evaluating leases, and one for contract length with Auditing firm (change auditors every 3-years). The Board instructed Minier to get RFPs out for new Auditors (3-year contract).
 - 5.4. **Medical Staff Committee** – Hodge stated that Plante covered most of the Medical Staff items in her report. Hodge also thanked Drs. Wester and Burns for helping in the Clinic.
6. **Medical Staff**
 - 6.1. **Initial Appointments**
 - 6.1.1. **Edward Moellmer, MD** – Dr. Wester stated that Dr. Edward Moellmer provided services here before, and we received positive feedback from staff and patients. Dr. Moellmer's

previous appointment expired. He will help in the clinic and inpatient once a month for 5-days beginning in August. A **motion** made by Cox, second by Hodge, to approve the initial appointment of Edward Moellmer, MD. The motion passed.

6.2. Medical Staff Bylaws, Rules and Regulations, Annual Review/Revision – Plante explained one small definition change made to the Bylaws during the annual review. A **motion** made by LaPlante, second by Schumacker, to approve the Annual Review/Revision to the Medical Staff Bylaws. The motion passed.

7. Contracts

7.1. G. Bryce Glenn, CRNA – Minier stated that we interviewed CRNA candidate G. Bryce Glenn and offered him a contract. He is currently looking into housing before he decides if he can accept the position. A **motion** made by LaPlante, second by Hammes, to approve the contract for CRNA candidate G. Bryce Glenn. The motion passed.

8. Administrative Reports/Questions – The Board and Administration had conversations regarding the following items: Great patient experiences shared for ER and surgery, Kootenai transfer document, Security cameras in the ER for staff safety, ER safe room (utilizing room C, removing cabinets and using a cart for supplies that would be taken out with suicidal patients), Chemotherapy and outpatient infusions, small rural hospital improvement conference that Lloyd attended in Boise, one Nurse scholarship awarded last week.

8.1. Liability Insurance Renewal – Minier stated that we met with our Insurance Broker this week to review proposals for our Professional/General, D&O and Privacy/Security Liability Insurance policies. There was a \$7,658 increase to include all 3-policies. A **motion** made by LaPlante, second by Hammes, to approve the Liability Insurance renewal. The motion passed.

9. Follow-Up Items

9.1. COVID Update – Ewert stated that we are starting to see some COVID cases again, but we are not seeing the oxygen need that we saw with the last wave.

10. Communications

10.1. IHA Updates – Cuvala was unable to attend the mid-year meeting. She did participate in a phone meeting on July 16th. Workforce was a big focus, as well as insurance/credentialing issues and issues with the abortion turnover.

10.2. BetterCARE Update – Hodge stated that BetterCARE purchased two wheelchairs that should be arriving any day. The Scrubby Bear golf fundraiser will be August 13.

11. Executive Session

At 8:34 a.m., a **motion** made by Cox, second by LaPlante, to adjourn into executive session per Idaho Code 74-206(1)(b) Personnel and Idaho Code 74-206(1)(j) Provider Contract & Other Contract Manners. Roll Call Vote: All ayes. The motion passed.
Present at this time: Humphrey, LaPlante, Hammes, Cox, Schumacker, Hodge, Cuvala, Lampert, Lloyd, Minier, Ewert, Plante, and Wester.
Ewert and Plante exited at 8:34 a.m.
Wester exited at 8:45 a.m.

Meeting adjourned at 9:13 a.m.

Approved by:

Respectfully submitted,

Rebecca Plante, Board Secretary

Carol Humphrey, Board Chairman