

BENEWAH COMMUNITY HOSPITAL
GOVERNING BOARD MEETING
Thursday, October 27, 2022, 7:30 a.m.
Francie Walters Board Room, Benewah Community Hospital, St. Maries, Idaho

MINUTES

Attendees: Carol Humphrey Mike LaPlante Dave Cox
Dan Hammes Gary Green Suzy Epler
Peggy Cuvala

Staff: Chuck Lloyd, *CEO* Lori Minier, *CFO* Carleen Walker, *ADNS*
Rebecca Plante, *Exec. Assistant/Board Secretary*

1. **Call to Order** – Chairman Humphrey opened the meeting at 8:10 a.m.
2. **Regular Session**
3. **Approve Minutes** – A **motion** made by Hammes, second by Cox, to approve the meeting minutes from September 20, 2022, September 22, 2022, and October 18, 2022. The motion passed.
4. **Open Forum/Visitors**

4.1. Health Insurance Review, The Murray Group – Chad Murray and Nellie Armstrong of the Murray Group presented the proposed 2023 Health Insurance renewal as well as a summary of the current plan. Medical Insurance (based off current claims and trends) will have an increase of 11.3%, which includes an increase in fixed cost. Admin cost: 0% increase; Dental, Vision, Life Insurance: 0%. Discussion regarding stop loss. The Board thanked Murray and Armstrong for their time. *Murray and Armstrong exited at 8:50 a.m.*

5. Board Committee Reports

5.1. Performance Improvement Committee – Humphrey reported that the PI Committee met on October 11th and added that the meeting went great. Kristi Masterson does a fantastic job leading this committee. A lot of departments are exceeding their project goals. Walker explained the ER's PI project with transfer documents. Will look at adding a new committee member to the PI Committee in January.

5.2. Finance Committee – Hammes stated that the finance report was given in the Finance Committee meeting prior to the Board meeting. Hammes added that a Special meeting will be scheduled for November 8th at 7:30 a.m. Discussion regarding Special Meeting agenda.

5.2.1. **September Financials** – A **motion** made by Hammes, second by Cuvala, to approve the September Financials. The motion passed.

5.3. Board Nominations and Bylaws/Policy Committee – Cox stated that the Auditors recommended two policies be developed. They sent a sample policy to Admin last week, but it needs to be simplified. Cox distributed copies of the current Board Bylaws for the upcoming annual review. Please communicate any recommended changes before the December meeting.

6. **Medical Staff Committee** – Cuvala was unable to attend the medical staff meeting. Lloyd explained the meeting with Kootenai’s Transfer Center staff.

7. **Medical Staff** –

7.1. **Initial Appointments**

7.1.1. **Mark Harrell, CRNA** –The Medical Staff is recommending CRNA Mark Harrell’s initial appointment. A **motion** made by Cuvala, second by LaPlante, to approve CRNA Mark Harrell’s initial appointment. The motion passed.

7.1.2. **Steve Kimm, CRNA** –The Medical Staff is recommending CRNA Steve Kimm’s initial appointment. A **motion** made by Cuvala, second by LaPlante, to approve CRNA Steve Kimm’s initial appointment. The motion passed.

7.1.3. **Jason Marshall, CRNA** –The Medical Staff is recommending CRNA Jason Marshall’s initial appointment. A **motion** made by LaPlante, second by Cuvala, to approve CRNA Jason Marshall’s initial appointment. The motion passed.

7.2. **Reappointments**

7.2.1. **Wendi Boyer, CRNA** –The Medical Staff is recommending the reappointment of CRNA Wendi Boyer. A **motion** made by Cuvala, second by Cox, to approve Wendi Boyer’s reappointment. The motion passed.

7.2.2. **Terry Davenport, DO** –The Medical Staff is recommending the reappointment of Dr. Terry Davenport. A **motion** made by LaPlante, second by Cox, to approve Dr. Davenport’s reappointment. The motion passed.

7.2.3. **Mary Eggleston-Thompson, PA-C** –The Medical Staff is recommending the reappointment of PA-C Mary Eggleston-Thompson. A **motion** made by Cuvala, second by LaPlante, to approve Mary Eggleston-Thompson’s reappointment. The motion passed.

7.2.4. **Luke Grauke, MD** –The Medical Staff is recommending the reappointment of Dr. Luke Grauke. A **motion** made by Cuvala, second by Cox, to approve Dr. Grauke’s reappointment. The motion passed.

7.2.5. **Kendall Gunderson, ARNP** –The Medical Staff is recommending the reappointment of ARNP Kendall Gunderson. A **motion** made by Cuvala, second by Cox, to approve Kendall Gunderson’s reappointment. The motion passed.

7.2.6. **Lori Rembe, ARNP** –The Medical Staff is recommending the reappointment of ARNP Lori Rembe. A **motion** made by Cuvala, second by Cox, to approve Lori Rembe’s reappointment. The motion passed.

8. **Contracts**

8.1. **Casey Johnson, CRNA Contract Amendment** – Minier explained the temporary contract amendment requested by CRNA Casey Johnson. Item tabled until after Executive Session.

9. **Administrative Reports/Questions** – The Board and Administration had conversations regarding the following items: Kootenai Health transfer agreement; OR humidity level fix from the Engineer (Minier will get this info to LaPlante); update on the Work of Heart scholarship; COVID policy on masking if non-vaccinated (CMS mandate says we must do something to protect patients); transport via private vehicle and liability.

10. **Follow-Up Items** – Plante gave a recruitment update. The Board expressed their appreciation for the Special meeting with the Medical Staff. Discussion regarding provider training.

11. Communications

11.1. IHA Updates – Cuvala was unable to attend the recent IHA Meeting.

11.2. BetterCARE Update – Lloyd stated Volleyball “Pink Out” night raised over \$3,000.

At 9:24 a.m., Humphrey called for a short recess.

Hammes, Minier, and Walker exited at 9:24 a.m.

Meeting reconvened at 9:31 a.m.

12. Executive Session

At 9:31 a.m., a **motion** made by LaPlante, second by Epler, to adjourn into executive session per Idaho Code 74-206(1)(b) Personnel and Idaho Code 74-206(1)(j) Provider Contract & Other Contract Matters. Roll Call Vote: All ayes. The motion passed.

*Present at this time: Humphrey, LaPlante, Cox, Epler, Green, Cuvala, Lloyd, and Plante
Plante exited at 8:38 a.m.*

The Board came out of Executive Session at 10:03 a.m.

13. Contracts

13.1. Casey Johnson, CRNA Contract Amendment – A **motion** made by Epler, second by Cuvala, to approve the temporary contract amendment for CRNA Casey Johnson. Roll call vote:

Cox – YES	Cuvala – YES	Epler – YES
Green – NO	Hammes – ABSENT	Humphrey – YES
LaPlante – YES		

The motion passed.

Meeting adjourned at 10:05 a.m.

Respectfully submitted,

Approved by:

Rebecca Plante, Board Secretary

Carol Humphrey, Board Chairman]