

BENEWAH COMMUNITY HOSPITAL
GOVERNING BOARD MEETING
Thursday, May 25, 2023, 7:00 a.m.
Francie Walters Board Room, Benewah Community Hospital, St. Maries, Idaho

MINUTES

Attendees:	Carol Humphrey Gary Green	Suzy Epler Dave Cox	Peggy Cuvala
Staff:	Chuck Lloyd, <i>CEO</i> Rebecca Plante, <i>Board Secretary</i>	Lori Minier, <i>CFO</i>	Carleen Walker, <i>DNS</i> Dr. Cooper Wester, <i>Chief of Staff</i>
Other:	Bob Short, <i>County Commissioner</i>		

1. **Call to Order** – Chairman Humphrey opened the meeting at 7:00 a.m.
2. **Regular Session**
3. **Approve Minutes** – Plante emailed out updated minutes yesterday as an absent board member was previously listed as in attendance. A **motion** made by Cox, second by Cuvala, to approve the meeting minutes from April 27, 2023 with this change. The motion passed.
4. **Open Forum/Visitors** – The Financial Audit presentation is tabled until the June general meeting.
5. **Board Committee Reports**
 - 5.1. **Performance Improvement Committee** – Humphrey stated that the PI Committee meets in July.
 - 5.2. **Finance Committee** – The finance report was given in the Finance Committee meeting prior to the Board meeting.
 - 5.2.1. **April Financials** – A **motion** made by Green, second by Epler, to approve the April Financials. The motion passed.
 - 5.2.2. **2022 Medicare Cost Report** – Minier reported that the 2022 Medicare cost report has an estimated receivable of \$880,000. A formal motion is needed allowing Lloyd to sign for submittal. A **motion** made by Green, second by Cox, to approve Lloyd signing the 2022 Medicare Cost Report. The motion passed.
 - 5.2.3. **2022 Financial Audit** – Item tabled until June General Board meeting.
 - 5.3. **Board Nominations and Bylaws/Policy Committee**
 - 5.3.1. **Board Appointment Letter to Benewah County Commissioners** – Cox stated that a timeline was created to be more efficient this year as two Board terms are expiring July 1, 2023. Four candidates showed interest in the board positions: two new candidates and the two current expiring members. Applications/letters of interest were reviewed/vetted by the committee last week. *Wester entered at 7:04 a.m.* The committee is recommending a letter be sent to the County Commissioners to recommend the top three candidates: 1.) Mike LaPlante has been a major help with construction projects at the hospital, to include the

current roof project and urgent care; 2.) Dan Hammes has the best handle/understanding of the financial situation at BCH; and 3.) Sheryl Carter was a Chief Nursing Officer at Gritman. All four letters of interest will be submitted to the County Commissioners with the recommendation letter (*prepared letter was distributed to Board members*). A **motion** made by Cox, second by Epler, to approve the appointment letter to Benewah County Commissioners as discussed. The motion passed. Green abstained from voting.

5.3.2. **Board Officers/Committees Discussion** – Cox stated that the Officers and Committees will be discussed after the Commissioners make their decision on the 2023 board appointments.

6. **Medical Staff Committee** – Cuvala stated that Plante did a great job on the Medical Staff report. Cuvala added that the teamwork and collegiality of the medical staff currently is very impressive. Dr. Thompson had asked about referrals out of the ER so he can make sure the ER docs and staff know the services he provides. Discussion regarding CRNA coverage (work in progress). Discussion regarding positive service in Surgical Services and staff positively working within the scope of practice here (transferring patients when appropriate).

7. Medical Staff

7.1. **Initial Appointments** – Wester presented the following files.

1.1.1. **Denise Love, ARNP** – Denise Love is an ARNP with the Pain Clinic. The Medical Staff is recommending her for initial appointment. A **motion** made by Cox, second by Epler, to approve the initial appointment of ARNP Denise Love. The motion passed.

1.1.2. **Scott Magnuson, MD** – Dr. Magnuson is one of the Physicians at the Pain Clinic. The Medical Staff is recommending him for initial appointment. A **motion** made by Cuvala, second by Epler, to approve the initial appointment of Dr. Scott Magnuson. The motion passed.

1.1.3. **Clinton Thome, MD** – Dr. Thome is one of the Physicians at the Pain Clinic. The Medical Staff is recommending him for initial appointment. A **motion** made by Cuvala, second by Cox, to approve the initial appointment of Dr. Clinton Thome. The motion passed.

1.1.4. **Kayley Wiet, CRNA** – Kayley Wiet is a CRNA from Moscow who works with CRNA John Schirmer. The Medical Staff is recommending her for initial appointment. A **motion** made by Cuvala, second by Cox, to approve the initial appointment of CRNA Kayley Wiet. The motion passed.

8. **Contracts** – None.

9. **Administrative Reports/Questions** – Administration and the Board had discussions regarding the following items: New RNs starting; nurse staffing; Epler speaking with a state representative and regarding the nurse repayment bill; eligibility and employee retention credit opened (hospital eligible for 2 quarters, CARES dollars); BCH sponsoring the concert in the park. Plante and Wester discussed recruitment efforts.

10. **Follow-Up Items** - None

11. Communications

11.1. IHA Updates – Lloyd recently attended the regional IHA meeting. Language is still being worked on for criminal abortions (gray language); Discussion followed. The bill that would require county hospitals to pay property tax failed. Attorney Tom Mortell will be giving a presentation to our Medical Staff Providers to guide them on abortion laws.

Humphrey called for a short recess.

Minier, Wester, and Walker exited at 7:45 a.m.

Meeting reconvened at 7:51 a.m.

12. Executive Session

At 7:51 a.m., a **motion** made by Cuvala, second by Cox, to adjourn into executive session per Idaho Code 74-206(1)(b) Personnel and Idaho Code 74-206(1)(j) Provider Contract & Other Contract Matters. Roll Call Vote: All ayes. The motion passed.

Present at this time: Humphrey, Cuvala, Epler, Green, Cox, Short, Lloyd, and Plante.

Plante exited at 7:51 a.m.

Meeting adjourned at 8:13 a.m.

Respectfully submitted,

Approved by:

Rebecca Plante, Board Secretary

Carol Humphrey, Board Chairman