

BENEWAH COMMUNITY HOSPITAL
GOVERNING BOARD MEETING
Thursday, August 24, 2023, 7:30 a.m.
Francie Walters Board Room, Benewah Community Hospital, St. Maries, Idaho

MINUTES

Attendees:	Carol Humphrey Dave Cox	Suzy Epler Dan Hammes	Mike LaPlante Peggy Cuvala
Staff:	Chuck Lloyd, <i>CEO</i> Rebecca Plante, <i>Board Secretary</i>	Lori Minier, <i>CFO</i>	Carleen Walker, <i>DNS</i> Dr. Cooper Wester, <i>Chief of Staff</i>
Other:	Phil Lampert, <i>County Commissioner</i>		

1. Call to Order – Chairman Cuvala opened the meeting at 7:45 a.m.

Cuvala requested a motion to amend the agenda, adding action item 8.5. Mechanical Inc. Reasoning to amend agenda: Quote received Tuesday afternoon and unable to review until Wednesday morning.

A **motion** made by LaPlante, second by Cox, to amend the agenda, adding action item 8.5. Mechanical Inc. The motion passed.

2. Regular Session

3. Confidentiality and Conflicts of Interest – Cuvala stated that the Idaho Hospital Association (IHA) always starts their meeting with a confidentiality statement as a reminder. Cuvala asked all Board members to review the agenda and see if there are any agenda items they may have a conflict of interest with.

3.1. Board Conflict of Interest Forms – Annual conflict of interest forms were included in board packets. Please complete this form and return to Plante.

4. Approve Minutes – A **motion** made by Hammes, second by Humphrey, to approve the meeting minutes from July 27, 2023. The motion passed.

5. Open Forum/Visitors – Cuvala asked Hammes and Lampert about the meeting with the Governor. Lampert stated it gave the community a chance to communicate issues/ask questions and added that it was great to have him here; discussion followed. Lloyd discussed the nursing shortage with him and spoke with Assemblymember Mike Gipson regarding Medicaid issues and cost reports. Discussion followed.

6. Board Committee Reports

6.1. Performance Improvement Committee – No recent meeting.

6.2. Finance Committee – The finance report was given in the Finance Committee meeting.

6.2.1. July Financials – A **motion** made by Hammes, second by Cox, to approve the July Financials. The motion passed.

6.3. Board Nominations and Bylaws/Policy Committee – No recent meeting. The Committee will be looking at a long-term lease policy once available review.

6.4. Medical Staff Committee – Epler attended the August Medical Staff meeting. A Licensed Clinical Social Worker (LCSW) came and did a presentation on restraints. Epler added that she thought this would be good presentation for the local EMS as well.

7. Medical Staff

7.1. Reappointments

7.1.1. **Craig Burns, MD** – Dr. Burns is a PRN ER Physician up for reappointment. No issues or concerns with his file. A **motion** made by Cox, second by Humphrey, to approve the reappointment of Dr. Craig Burns. The motion passed.

8. Contracts

8.1. Frederick Ragan, MD Amendment – Minier stated that Dr. Ragan is due for contract auto renewal, but we need to adjust his compensation to current rate. A **motion** made by Hammes, second by LaPlante, to approve the contract amendment for Dr. Ragan. The motion passed.

8.2. Kara Seigley, FNP Employment Contract – FNP Kara Seigley has accepted our clinic position. She will start out her practice working 3 days a week and will eventually move up to 4 days a week. A **motion** made by LaPlante, second by Hammes, to approve the employment contract for new FNP Kara Seigley. The motion passed.

8.3. Richard G. Watts, CRNA Contract (PRN)– Rick Watts was one of our previous full-time CRNAs who has agreed to be a PRN provider. A **motion** made by Cox, second by Humphrey, to approve the PRN contract for Richard G. Watts, CRNA. The motion passed.

8.4. DIVCO HVAC#4 Coil Replacement – Minier stated that the coil over the future urgent care needs replaced. Quote: \$12,004. A **motion** made by LaPlante, second by Hammes, to approve the DIVCO HVAC #4 replacement. The motion passed. LaPlante added that he believes we got a good price.

8.5. Mechanical Inc. – Mechanical Inc. will be fixing the humidity issue in the OR. LaPlante explained how this will work and stated that this should solve the humidity issues in surgery; discussion regarding time frame as parts are made at time of order. A **motion** made by LaPlante, second by Epler to approve \$60,000 towards the dehumidifying unit for surgery. The motion passed.

9. Administrative Reports/Questions – The Board and Administration had discussions regarding the following items: Plante attending the rotary meeting to present the well-child revamp project (RHCAP grant); rotary and Valley Vista will be donating money towards the purchase of books for well-child visits; Physical Therapy volumes and great therapists; chemotherapy/outpatient department; Clinic update to include text message appointment reminders; waiting on elks grant response for aquasizer; risk management quarterly report; Work of Heart scholarship recipients; Orthopedic call and great service; urgent care progress. The Board would like to have risk management attend board meetings quarterly.

10. Follow-Up Items

- 10.1. **Family Practice Recruitment Update** – Discussed during finance. Plante gave a recruitment update.

11. Communications

- 11.1. **IHA Updates** – Cuvala attended an IHA zoom meeting on Monday. They have been discussing enhancing public trust and confidence in Idaho hospitals and systems. The upper payment limit was changed this year and every state is doing something different; discussion followed.

12. Executive Session

At 8:38 a.m., a **motion** made by LaPlante, second by Hammes, to adjourn into executive session per Idaho Code 74-206(1)(b) Personnel and Idaho Code 74-206(1)(j) Provider Contract & Other Contract Matters. Roll Call Vote: All ayes. The motion passed.

Present at this time: Humphrey, Hammes, LaPlante, Epler, Cox, Cuvala, Lampert, Lloyd, Minier, Walker, Wester and Plante.

Minier, Walker, Wester, and Plante exited at 8:38 a.m.

Meeting adjourned at 9:05 a.m.

Respectfully submitted,

Approved by:

Rebecca Plante, Board Secretary

Peggy Cuvala, Board Chairman