

BENEWAH COMMUNITY HOSPITAL
GOVERNING BOARD MEETING
Thursday, September 28, 2023, 7:30 a.m.
Francie Walters Board Room, Benewah Community Hospital, St. Maries, Idaho

MINUTES

Attendees:	Carol Humphrey Dave Cox	Suzy Epler Peggy Cuvala	Gary Green
Staff:	Chuck Lloyd, <i>CEO</i> Rebecca Plante, <i>Board Secretary</i>	Lori Minier, <i>CFO</i>	Carleen Walker, <i>DNS</i> <i>Trevor Miller, Radiology Manager</i>

1. **Call to Order** – Chairman Cuvala opened the meeting at 7:34 a.m.
2. **Regular Session**
3. **Approve Minutes** – A **motion** made by Humphrey, second by Epler, to approve the meeting minutes from August 24, 2023. The motion passed.
4. **Open Forum/Visitors** – Trevor Miller, Radiology Manager attended the meeting to explain recent training he attended, a MRI Safety Officer course (3-day course). Miller stated that he gained a lot of knowledge and believes this will help the Radiology department be safer. Miller gave an overview of what he learned during this course. He will be updating policies and procedures ensuring proper training and safety is followed. Miller stated that there were very positive things that came out of this training for better patient safety: reduced facility liability and increased amount of exams we can do due to increased knowledge. The Board thanked Miller. *Miller exited at 7:45 a.m.*
5. **Board Committee Reports**
 - 5.1. **Performance Improvement Committee** – The PI Committee will be meeting October 10th.
 - 5.2. **Finance Committee** – The finance report was given in the Finance Committee meeting.
 - 5.2.1. **August Financials** – A **motion** made by Cox, second by Green, to approve the August Financials. The motion passed.
 - 5.3. **Board Nominations and Bylaws/Policy Committee** – Nothing to report.
 - 5.4. **Medical Staff Committee** – Plante covered Medical Staff items in her board report.
6. **Medical Staff**
 - 6.1. **Initial Appointment**
 - 6.1.1. **Aaron Vizcara, CRNA** – Plante stated that Aaron Vizcara is our new, full-time CRNA starting in November. No issues or concerns with his file. A **motion** made by Cox, second by Humphrey, to approve the initial appointment of Aaron Vizcara, CRNA. Roll call vote. All ayes. The motion passed.

6.2. Reappointments

6.2.1. **Michael Ettner, MD** – Plante stated that Dr. Ettner, part-time ER Physician (2-4 shifts/month), is up for reappointment. No issues or concerns with his file. A **motion** made by Humphrey, second by Epler, to approve the reappointment of Dr. Michael Ettner. Roll call vote. All ayes with the exception of Green, who abstaining from voting. The motion passed. Lloyd added that Dr. Ettner is the medical director of the local ambulance.

7. Contracts

7.1. **Tim Ochoa, D.O.** – Minier stated that Dr. Ochoa is an ER Provider who worked here previously. His contract is a PRN independent contractor agreement, expected to work 0-4 shifts a month. A **motion** made by Humphrey, second by Epler, to approve the contract for Dr. Ochoa. Roll call vote. All ayes. The motion passed.

7.2. **ER/Helipad Roof Bid** – Item tabled (awaiting additional bid).

8. **Administrative Reports/Questions** – The Board and Administration had discussions regarding the following items: Urgent Care plans (awaiting price from construction firm); Administration getting out into the community (the board expressed their appreciation); clinic volumes; flu vaccines and going to PotlachDeltic; COVID vaccines; Gazette Record advertising campaign; upcoming Lab Fair.

9. **Follow-Up Items** – Discussion regarding recruitment video and student from U of I.

9.1. **Family Practice Recruitment Update** – Plante gave a recruitment update.

9.2. **Current COVID update/policy** – BCH has seen 4 positive COVID patients (tests done in-house). Administration's standpoint is that Incident Command will continue to keep an eye on volumes, and the intention is to not make anything mandatory (vaccines or masking); discussion followed regarding the flu vaccine policy. The board showed their support in not mandating vaccines or masking.

10. Communications

10.1. **IHA Updates** – No updates

11. Executive Session

At 8:19 a.m., a **motion** made by Humphrey, second by Cox, to adjourn into executive session per Idaho Code 74-206(1)(b) Personnel and Idaho Code 74-206(1)(j) Provider Contract & Other Contract Matters. Roll Call Vote: All ayes. The motion passed.

*Present at this time: Humphrey, Epler, Cox, Green, Cuvala, Lloyd, Minier, Walker, and Plante.
Minier, Walker, and Plante exited at 8:19 a.m.*

Meeting adjourned at 8:38 a.m.

Respectfully submitted,

Approved by:

Rebecca Plante, Board Secretary

Peggy Cuvala, Board Chairman