

BENEWAH COMMUNITY HOSPITAL
GOVERNING BOARD MEETING
Thursday, October 26, 2023, 7:30 a.m.
Francie Walters Board Room, Benewah Community Hospital, St. Maries, Idaho

MINUTES

Attendees:	Carol Humphrey	Suzy Epler	Gary Green
	Dave Cox	Peggy Cuvala	Dan Hammes
	Mike LaPlante		
Staff:	Chuck Lloyd, <i>CEO</i>	Lori Minier, <i>CFO</i>	Carleen Walker, <i>DNS</i>
	Rebecca Plante, <i>Board Secretary</i>		Dr. Cooper Wester

1. **Call to Order** – Chairman Cuvala opened the meeting at 7:53 a.m.
2. **Regular Session** – Cuvala opened the meeting with the reminder of confidentiality.
3. **Approve Minutes** – A **motion** made by Epler, second by Cox, to approve the meeting minutes from September 28, 2023, and October 9, 2023. The motion passed.
4. **Open Forum/Visitors** – None
5. **November and December Finance/Board Meeting Dates:** *Meeting dates updated due to holidays.*
 - 5.1. Tuesday, November 21, 2023, 7:00 a.m.
 - 5.2. Thursday, December 21, 2023, 7:00 a.m.
6. **Board Committee Reports**
 - 6.1. **Performance Improvement Committee** – The PI Committee met October 10th. Sunnie Jaynes, Risk/Compliance, has taken over this meeting with the resignation of Kristi Masterson. The Board would like a quarterly project summary following the PI meetings in board packets moving forward.
 - 6.2. **Finance Committee** – The finance report was given in the Finance Committee meeting.
 - 6.2.1. **September Financials** – A **motion** made by Hammes, second by Humphrey, to approve the September Financials. The motion passed.
 - 6.3. **Board Nominations and Bylaws/Policy Committee** – Nothing to report. Cox stated that we will be looking for new nominees for next year.
 - 6.4. **Medical Staff Committee** – Plante stated that the Operations Manager and the new Pharmacy Manager of Jack's Pharmacy attended the October Medical Staff meeting to meet the providers.
Wester entered at 7:55 a.m.
7. **Medical Staff**
 - 7.1. **Initial Appointment**
 - 7.1.1. **Tim Ochoa, D.O** – Dr. Wester stated that Dr. Ochoa worked here previously and would like to be available to fill-in in the ER again. His main job is at Shoshone in Kellogg.

No issues or concerns with his file. A **motion** made by Cox, second by Hammes, to approve the initial appointment of Tim Ochoa, D.O. Roll call vote. All ayes. The motion passed.

8. Contracts

8.1. John Schirmer, CRNA Amendment – Minier stated that John Schirmer is a current PRN CRNA. He has presented a proposal for pain management services, both clinic and OR. A **motion** made by Hammes, second by LaPlante, to approve the contract amendment for CRNA John Schirmer, adding pain management services. Roll call vote. All ayes. The motion passed.

8.2. ER/Helipad Roof Bid – LaPlante stated that we got more bids for the ER roof (total of 4-bids). The 30-year product cost came in at \$638,622 (low bid). The 20-year product from the same company came in at \$530,973. The biggest portion of the cost is tearing off the existing roof. There are current efforts to reinvigorate the BetterCARE foundation so we can look at grants. Lloyd met a representative from Garland who helps hospitals find grant dollars to help with these big projects. Discussion followed. A **motion** made by LaPlante, Hammes, to approve the 30-year roof product (will be getting \$200,000 contributed from the county). Roll call vote. All ayes. The motion passed. The goal is to get grant dollars to cover all of or contribute to this capital expense.

9. Administrative Reports/Questions – The Board and Administration had discussions regarding the following items: Potential future grants; Administrative plan (Ovation meeting next week, previously QHR); RHC focusing on wellness; chargemaster review; marketing; Darcy Humphrey working with Nursing students through LCSC; Fall Lab Fair (52 patients); inmates and mental health; Family Medicine candidate; Humana leaving Benewah County 2024; Clinic update. Lloyd announced that Mike McFaddan and Debbie Krupp are both retiring at the end of December. Lloyd added that the Northwest Hospital Alliance Symposium will be Feb. 9-10, 2023.

10. Follow-Up Items

10.1. Family Practice Recruitment Update – Plante gave a recruitment update for the family medicine physician opening. The physician who interviewed recently had a personal event come up, so we have not heard back from him. We have 2-new candidates from the recruiters.

11. Communications

11.1. IHA Updates – Cuvala stated that Jon Ness of KH will be retiring.

12. Executive Session

At 8:35 a.m., a **motion** made by Hammes, second by Green, to adjourn into executive session per Idaho Code 74-206(1)(b) Personnel and Idaho Code 74-206(1)(j) Provider Contract & Other Contract Matters. Roll Call Vote: All ayes. The motion passed.

Present at this time: Humphrey, Epler, Cox, Green, Cuvala, LaPlante, Hammes, Lloyd, Minier, Walker, Plante, and Wester.

Walker, Wester, and Plante exited at 8:35 a.m.

Meeting adjourned at 8:45 a.m.

Respectfully submitted,

Approved by:

Rebecca Plante, Board Secretary

Peggy Cuvala, Board Chairman