

BENEWAH COMMUNITY HOSPITAL
GOVERNING BOARD MEETING
Thursday, December 21, 2023, 7:30 a.m.
Francie Walters Board Room, Benewah Community Hospital, St. Maries, Idaho

MINUTES

Attendees: Dave Cox Peggy Cuvala Suzy Epler
 Gary Green Dan Hammes Carol Humphrey
 Mike LaPlante

Staff: Chuck Lloyd, *CEO* Lori Minier, *CFO* Carleen Walker, *DNS*
 Rebecca Plante, *Board Secretary*

Other: Lila Erickson, *Community Member*

1. **Call to Order** – Chairman Cuvala opened the meeting at 7:20 a.m.
2. **Regular Session**
3. **Approve Minutes** – A **motion** made by Hammes, second by Humphrey, to approve the meeting minutes from November 21, 2023, and December 8, 2023. The motion passed.
4. **Open Forum/Visitors** – Community member Lila Erickson attended the meeting as she has concern that there are no Medicare supplemental plans offered in Benewah County. Blue Cross does offer a certain advantage plan in other counties that is not offered in Benewah County; discussion followed. *Erickson exited at 7:38 a.m.*
5. **Board Committee Reports**
 - 5.1. **Performance Improvement Committee** – The PI Committee meets in January.
 - 5.2. **Finance Committee** – The finance report was given in the Finance Committee meeting.
 - 5.2.1. **November Financials** – A **motion** made by Hammes, second by Cox, to approve the November Financials. The motion passed.
 - 5.3. **Board Nominations and Bylaws/Policy Committee**
 - 5.3.1. **Bylaws Annual Review** – Cox stated that the Board has reviewed the Bylaws, and the only change requested was a minor punctuation update. No major changes recommended by Board members. A **motion** made by Cox, second by LaPlante, to approve the Annual Bylaws review. Roll call vote, all ayes. The motion passed.
 - 5.4. **Medical Staff Committee** – Epler attended the November Medical Staff meeting and Cuvala joined by phone. No specific items to report.
6. **Medical Staff**
 - 6.1. **Reappointment**
 - 6.1.1. **Gregg Schellack, D.O.** – The Medical Staff approved the reappointment of Orthopedic Surgeon Dr. Gregg Schellack. No issues or concerns with his file. A **motion** made by

Humphrey, second by Cox, to approve the initial appointment of Dr. Gregg Schellack. Roll call vote. 6-yes, 1-no. The motion passed.

7. Contracts

- 7.1. Trenton Evans, CRNA Amendment** – A **motion** made by Hammes, second by Humphrey, to approve the contract amendment for Trenton Evans, PRN CRNA, extending the agreement for 1-year. The motion passed.
- 7.2. Bryce Glenn, CRNA Amendment** – A **motion** made by Hammes, second by Green, to approve the contract amendment for Bryce Glenn, PRN CRNA, extending the agreement for 1-year. The motion passed.
- 7.3. Mark Harrell, CRNA Amendment** – A **motion** made by Hammes, second by Humphrey, to approve the contract amendment for Mark Harrell, PRN CRNA, extending the agreement for 1-year. The motion passed.
- 7.4. Kevin Knopp, CRNA Amendment** – A **motion** made by Hammes, second by Humphrey, to approve the contract amendment for Kevin Knopp, PRN CRNA, extending the agreement for 1-year. The motion passed.
- 7.5. Jason Marshall, CRNA Amendment** – A **motion** made by Hammes, second by Humphrey, to approve the contract amendment for Jason Marshall, PRN CRNA, extending the agreement for 1-year. The motion passed.
- 7.6. Zachary Slater, CRNA Amendment** – A **motion** made by Hammes, second by Humphrey, to approve the contract amendment for Zachary Slater, PRN CRNA, extending the agreement for 1-year. The motion passed.
- 7.7. Kaley Wiet, CRNA Amendment** – A **motion** made by Hammes, second by Epler, to approve the contract amendment for Kaley Wiet, PRN CRNA, extending the agreement for 1-year. The motion passed.

- 8. Administrative Reports/Questions** – The Board and Administration had discussions regarding the following items: Patient transfers, new patients and patient volumes in the clinic, rural health clinic program evaluation, Heritage Health attending the medical staff meeting, counseling services, future CNA classes through NIC.

9. Follow-Up Items

- 9.1. Family Medicine Physician Recruitment** – Plante gave a recruitment update for the family medicine physician opening, including a possible upcoming interview. We are also talking with a Nurse Practitioner interested in Urgent Care.
- 9.2. Strategic Plan** – The Board would like to look at having a special meeting in January to discuss strategic plan.
- 9.3. Urgent Care** – Lloyd stated that we should have cost by tomorrow, then it will go out to bid.
- 9.4. CEO Recruitment** – Over 84 applications were submitted for the CEO position. Three (3) top candidates were chosen for interviews. Discussion regarding things that cannot be asked in an interview. There will be two (2) interviews on the 27th and one (1) interview January 4th. Cuvala brought up interim rates from Qualvis. We also have information from Ovation. Discussion regarding interviews and plan, to include length of contract.
- 9.5. Board Goals and Evaluation** – Cuvala asked everyone to start thinking about some Board goals to discuss in January. Plante will get a board evaluation tool out to the board members.

10. Communications

- 10.1. IHA Updates** – No current update.

- 10.2. **RHC Program Evaluation Document** – Discussed above.
- 10.3. **List of BCH Policies** – A full list of BCH policies was included in Board packets. The Board asked about PolicyTech access; discussion followed.

11. Executive Session

At 8:25 a.m., a **motion** made by LaPlante, second by Hammes, to adjourn into executive session per Idaho Code 74-206(1)(b) Personnel and Idaho Code 74-206(1)(j) Provider Contract & Other Contract Matters. Roll Call Vote: All ayes. The motion passed.

Present at this time: Cox, Cuvala, Epler, Green, Hammes. Humphrey, LaPlante, Lloyd, Minier, Walker Plante, and Wester.

Walker, Wester, and Plante exited at 8:25 a.m.

Meeting adjourned at 8:40 a.m.

Respectfully submitted,

Approved by:

Rebecca Plante, Board Secretary

Peggy Cuvala, Board Chairman