

BENEWAH COMMUNITY HOSPITAL
GOVERNING BOARD MEETING
Thursday, February 22, 2024, 7:30 a.m.
Francie Walters Board Room, Benewah Community Hospital, St. Maries, Idaho

MINUTES

Attendees: Dave Cox Peggy Cuvala Suzy Epler
 Dan Hammes Carol Humphrey Mike LaPlante

Staff: Chuck Lloyd, *CEO* Lori Minier, *CFO* Carleen Walker, *DNS*
 Rebecca Plante, *Board Secretary* Dr. Cooper Wester, *Chief of Staff*
 Sunnie Jaynes, *Compliance/Risk*

Other: Phil Lampert, *County Commissioner*

1. Call to Order – Chairman Cuvala opened the meeting at 7:33 a.m.

2. Executive Session

At 8:32 a.m., a **motion** made by LaPlante, second by Humphrey, to adjourn into executive session per Idaho Code 74-206(1)(b) Personnel and Idaho Code 74-206(1)(j) Provider Contract & Other Contract Matters. Roll Call Vote: All ayes. The motion passed.

Present at this time: Cox, Cuvala, Epler, Hammes, Humphrey, LaPlante, Lampert, Lloyd, Minier, Walker and Plante. Walker, Wester, and Minier exited at 7:33a.m.

The Board came out of executive session at 8:00 a.m. *Walker, Wester, and Minier entered at 8:00 a.m.*

3. Regular Session at 8:00 a.m.

4. Approve Minutes – A **motion** made by Humphrey, second by Cox, to approve the meeting minutes from January 25, 2024, February 2, 2024, February 5, 2024, February 16, 2024. The motion passed.

5. Open Forum/Visitors – Humphrey stated that Plante sent an email about donations for the BetterCARE Bakesale. Humphrey challenged all board members to support this fundraiser.

6. Board Committee Reports

6.1. Performance Improvement Committee – The PI Committee meets quarterly. The next meeting will be in April.

6.2. Finance Committee – The finance report was given in the Finance Committee meeting.

6.2.1. January Financials – A **motion** made by Hammes, second by Cox, to approve the January financials. The motion passed.

6.3. Board Nominations and Bylaws/Policy Committee – At the March meeting, Cox will present a draft for timelines to submit membership apps to the commissioners. Anyone interested in applying for the board should contact the County Commissioners by May. Lampert added that the Commissioners will be interviewing anyone interested as well as the current Board members.

6.4. **Medical Staff Committee** – The Medical Staff did not meet in February.

7. **Medical Staff** – No current update.

8. **Contracts**

8.1. **Pacific NW Solutions, Inc.** – Minier stated that the Pacific NW Solutions, Inc. is a contingent recruitment agreement for Family Practice, Orthopedics, and General Surgery. The contract total could be anywhere from \$0 - \$72,000 depending on number of placements. This is a 1-year agreement with a 120-day physician guarantee. A **motion** made by Humphrey, second by LaPlante, to approve the recruitment agreement with Pacific NW Solutions, Inc. The motion passed.

8.2. **Enterprise Medical Recruiting** – Minier stated that the Enterprise Medical Recruiting contract is a contingent agreement for Family Practice, Orthopedics, and General Surgery. The contract total could be anywhere from \$0 - \$84,700 depending on number of placements. This agreement has a 90-day physician guarantee. A **motion** made by Humphrey, second by Hammes, to approve the recruitment agreement with Enterprise Medical Recruiting. The motion passed.

9. **Administrative Reports/Questions** – The Board and Administration had discussions regarding the following items: Marketing, phone surveys, the OR humidity project (invoice to county), EKG documentation performance improvement project, medical insurance claims (hit stop loss on a couple claims), Orthopedic Surgeon candidate, Staff set to retire in 2024/2025 and the aging workforce, Referral Authorization Specialist position, OT student, and ER transfer paperwork. Lengthy discussion regarding the “Quick Care,” (will not be called Urgent Care).

10. **Follow-Up Items**

10.1. **Physician Recruitment** – Plante gave a recruitment update for Family Medicine, Orthopedic Surgeon, and General Surgeon.

10.2. **Urgent Care** – Discussed above.

10.3. **CEO Recruitment** – The Board is looking at bringing three CEO candidates onsite for interviews. Two of the candidates have to give 90-day notice. Discussion followed.

11. **Communications**

11.1. **IHA Updates** – Cuvala stated that there is an IHA meeting on Monday.

11.2. **KH 2024 Symposium** – LaPlante stated that the 2024 symposium was great. They explained the Upper Payment Limit. The first day was Board education. Tom Mortell had a great presentation. The evening speaker was also great.

11.3. **BetterCARE Update** – The Good Friday Bakesale is coming up soon. Epler added that there will be a Gala this year. The new BetterCARE Board is a great group!

12. **Executive Session**

At 8:32 a.m., a **motion** made by Humphrey, second by Hammes, to adjourn into executive session per Idaho Code 74-206(1)(b) Personnel and Idaho Code 74-206(1)(j) Provider Contract & Other Contract Matters. Roll Call Vote: All ayes. The motion passed.

Present at this time: Cox, Cuvala, Epler, Hammes. Humphrey, LaPlante, Lampert, Lloyd, Minier, Walker and Plante. Walker and Minier exited at 8:33a.m. Jaynes entered at 8:33 a.m. Wester entered at 8:35 a.m. Plante and Wester exited at 8:46 a.m.

Meeting adjourned at 9:00 a.m.

Respectfully submitted,

Approved by:

Rebecca Plante, Board Secretary

Peggy Cuvala, Board Chairman