

BENEWAH COMMUNITY HOSPITAL
GOVERNING BOARD MEETING
Thursday, March 28, 2024, 7:30 a.m.
Francie Walters Board Room, Benewah Community Hospital, St. Maries, Idaho

MINUTES

Attendees: Dave Cox Peggy Cuvala Suzy Epler
Carol Humphrey Mike LaPlante

Staff: Lori Minier, *CFO* Carleen Walker, *DNS* Rebecca Plante, *Board Secretary*
Chuck Lloyd, *CEO, via telephone*

Other: Phil Lampert, *County Commissioner*

1. Call to Order – Chairman Cuvala opened the meeting at 7:27 a.m.

2. Regular Session

3. Approve Minutes – A **motion** made by Humphrey, second by Epler, to approve the meeting minutes from February 19, February 22, February 23, March 8, March 13, March 21, 2024. The motion passed.

4. Open Forum/Visitors – LaPlante will take Board members to see the Quick Care after the meeting.

5. Board Committee Reports

5.1. Performance Improvement Committee – The PI Committee meets quarterly. The next meeting will be April 9, 2024.

5.2. Finance Committee – The finance report was given in the Finance Committee meeting.

5.2.1. February Financials – A **motion** made by LaPlante, second by Epler, to approve the February financials. The motion passed.

5.3. Board Nominations and Bylaws/Policy Committee

5.3.1. Board Nominations Timelines – Cox distributed a document outlining the timeline for submitting candidates to the commissioners. There will be press releases in the Gazette Record listing the deadline for submissions of letters of interest. Lampert added that current board members requesting reappointment will be interviewed as well.

5.4. Medical Staff Committee – Epler stated that the Medical Staff met in March. There was a discussion regarding surgical services hours and staffing. Dr. Thompson also brought up new tools needed in the future for surgery. Cox thanked Epler for giving community tours to CEO and Physician candidates.

6. Medical Staff – Plante presented the credential files as Dr. Wester was unable to attend the meeting.

6.1. Initial Appointments – A **motion** made by LaPlante, second by Cox, to approve the initial appointments for KH tele-cardiology providers Charles Cui, MD, Brett Eliuk, DO, Donald Engles, MD, Kevin Kavanaugh, MD, Michele Murphy Cook, MD, and Aaron Notestine, MD. The motion passed.

7. Contracts

7.1. Coralynn Furr, FNP Contract – Minier stated that Cora Furr, FNP has applied for the full-time Quick Care Provider position. Her agreement is to start around July 1, 2024. A **motion** made by Cox, second by Humphrey, to approve the contract with FNP Coralynn Furr. The motion passed.

7.2. D. Douglas Gandy, D.O. Contract – Minier stated that Dr. Gandy’s agreement is for 3-days/week part-time. His approximate start date will be August 5th. This agreement comes with a recruiting fee of \$27,000 to be paid at 30/60/90 days. A **motion** made by LaPlante, second by Humphrey, to approve the contract with Dr. D. Douglas Gandy. The motion passed.

7.3. EVCO Integrated Solutions – Minier stated that the EVCO Integrated Solutions agreement is for the nurse call system for Quick Care (one-time implementation cost). This is the current vendor that we use for the rest of the building. BetterCARE is contributing \$5,000 toward this agreement. A **motion** made by Humphrey, second by LaPlante, to approve the EVCO Integrated Solutions contract. The motion passed.

7.4. Performance Systems Integration – Minier stated that during our 5-year annual inspection, it was discovered that fire extinguisher upgrades are needed. The maximum cost for this upgrade would be \$12,142. Discussion followed. A **motion** made by LaPlante, second by Humphrey, to approve the Performance Systems Integration agreement. The motion passed.

8. Administrative Reports/Questions – The Board and Administration had discussions regarding the following items: Chemotherapy/Infusion, open positions, ER transfer paperwork project at 100%, Marketing.

9. Follow-Up Items

9.1. Physician Recruitment – Plante gave a recruitment update for Family Medicine, Orthopedic Surgeon, and General Surgeon.

9.2. Quick Care – LaPlante stated that Quick Care construction started back this week. Current cost: \$345,000. Discussion regarding advertising, to include a banner in town.

9.3. CEO Recruitment – Cuvala stated that Charlie Forbush has accepted our letter of intent pending contract. Discussion regarding moving allowance as he would be moving out of state. The Board is requiring CEOs to live within 45 minutes of the hospital. The CEO contract is a 3-year contract with auto-renewal. Discussion regarding CEO recruitment process.

10. Communications

10.1. IHA Updates – Cuvala stated that there was a recent meeting to discuss legislative updates.

10.2. BetterCARE Update – Epler stated that tomorrow is the Easter Bakesale fundraiser. The Gazette has been great doing articles. Epler added that BetterCARE has a great new group of board members and the work that has been put into the bake sale is incredible. The date has been set for the Gala (December 8th). BetterCARE reimburses the Work of Heart nursing students for their books.

11. Executive Session - Lloyd confirmed that nobody was with him to hear executive conversations.

At 8:32 a.m., a **motion** made by Epler, second by LaPlante, to adjourn into executive session per Idaho Code 74-206(1)(b) Personnel and Idaho Code 74-206(1)(j) Provider Contract & Other Contract Matters.

Roll Call Vote: All ayes. The motion passed.

Present at this time: Cox, Cuvala, Epler, Humphrey, LaPlante, Lampert, Lloyd, Minier, Walker and Plante. Plante and Walker exited at 8:32 a.m. Lloyd and Minier exited at 8:59 a.m.

Meeting adjourned at 9:10 a.m.

Respectfully submitted,

Approved by:

Rebecca Plante, Board Secretary

Peggy Cuvala, Board Chairman