

BENEWAH COMMUNITY HOSPITAL
GOVERNING BOARD MEETING
Thursday, June 27, 2024, 7:30 a.m.
Francie Walters Board Room, Benewah Community Hospital, St. Maries, Idaho

MINUTES

Attendees: Dave Cox Peggy Cuvala Gary Green, *via telephone*
 Dan Hammes Carol Humphrey Mike LaPlante

Staff: Lori Minier, *CFO* Carleen Walker, *DNS* Becca Plante, *Board Secretary*
 Chuck Lloyd, *CEO* Dr. Terry Davenport

Other: Phil Lampert, *County Commissioner*

1. **Call to Order** – Chairman Cuvala opened the meeting 7:37 a.m.
2. **Regular Session**
3. **Approve Minutes** – A **motion** made by Humphrey, second by LaPlante, to approve the meeting minutes from May 17, 2024, May 23, 2024, May 28, 2024, June 4, 2024, and June 12, 2024. The motion passed.
4. **Open Forum/Visitors** – Dr. Terry Davenport attended the meeting to thank the board for their support over the last 26 years. Dr. Davenport is retiring July 1, 2024. *Davenport exited at 7:44 a.m.* Humphrey wanted to recognize two board members who will be missed greatly. Cox served on the board for 30-years and Cuvala for 25-years. Humphrey also recognized CEO Chuck Lloyd for his service over the last four years and thanked him for staying on remotely until a new CEO was hired. Cuvala distributed her letter of retirement, adding that it was an honor and privilege to serve on the board. Discussion regarding BCH and VVCC supporting each other. Lampert thanked Cuvala and Cox for their service on the Board on behalf of the county commissioners. The two new Board members as of July 1, 2024 are Sheryl Carter and Tom Ebert.
5. **Board Committee Reports**
 - 5.1. **Performance Improvement Committee** – Humphrey stated that the next quarterly PI meeting will be July 9th.
 - 5.2. **Finance Committee** – The finance report was given in the Finance Committee meeting.
 - 5.2.1. **May Financials** – A **motion** made by Hammes, second by Humphrey, to approve the May financials. The motion passed.
 - 5.3. **Board Nominations and Bylaws/Policy Committee**
 - 5.3.1. **Board Officers/Committees** – Cox stated that the Board Nominations Committee completed the process for the County to appoint new candidates. Four qualified candidates were sent to the Commissioners and two were selected. Cox added that he and Cuvala are both retiring from their positions on the Board.

Nominations of Officers: The following Board members are being nominated for the following Board Officer positions:

Chairman: Mike LaPlante

Vice Chairman: Susie Epler

Past Chairman: Carol Humphrey

Secretary: Becca Plante

Treasurer: Chuck Lloyd

A **motion** made by Cox, second by Hammes, to approve the Board Officers as presented above. The motion passed. LaPlante will address committee assignments next month once the new Board members have started.

- 5.4. Medical Staff Committee** – Plante stated that the Medical Staff held an e-meeting in June due to too many providers out of office.
- 5.5. Executive Committee** – Humphrey stated that the Executive Committee has not met. LaPlante noted that the Board really appreciated the job Heather Ryan in HR did during the CEO search. The Board gave kudos to Ryan as well as the rest of the Admin. team. Cox also expressed his appreciation for Cuvala’s leadership as chairman over the past year.

6. Medical Staff

6.1. Reappointments

6.1.1. **Keith McCullough, PA-C** – A **motion** made by LaPlante, second by Hammes, to approve the reappointment for Keith McCullough, PA-C. The motion passed.

6.2. Privilege Modifications, Adding Quick Care Privileges – A **motion** made by Humphrey, second by Hammes, to approve adding Quick Care privileges for Michael Ettner, MD and Travis Newby, DO. The motion passed.

7. Contracts

7.1. Burt Keltner, CEO Agreement – Minier stated that the CEO contract will begin July 15th and is for a term of 3-years. A **motion** made by LaPlante, second by Humphrey, to approve the CEO Agreement with Burt Kelter. Roll call vote: all ayes. The motion passed.

7.2. D. Douglas Gandy, DO Amendment – Minier stated that Dr. Gandy will be part-time in the clinic. This amendment is to push his start date to August 26, 2024. A **motion** made by Cox, second by Humphrey, to approve the Contract Amendment for D. Douglas Gandy, DO. Roll call vote: all ayes. The motion passed.

7.3. John Schirmer, CRNA 3rd Amendment – Minier stated that the 3rd amendment for John Schirmer, CRNA is to add the rental of his Radiofrequency Ablation equipment. A **motion** made by LaPlante, second by Cox, to approve the 3rd contract amendment for CRNA John Schirmer. Roll call vote: all ayes. The motion passed.

7.4. Allyson Sterling, DO Agreement – Minier that the General Surgeon agreement with Dr. Allyson Sterling starts September 4 and is for a term of 3-years. A **motion** made by LaPlante, second by Cox, to approve the General Surgeon agreement with Allyson Sterling, DO. Roll call vote: all ayes. The motion passed.

8. Administrative Reports/Questions – The Board and Administration had discussions regarding the following items: ER physician schedule, profit/loss report in ER, ER Physician wages, Medical Assistant wages and communicating new providers.

9. Follow-Up Items

9.1. Physician Recruitment – Plante gave recruitment a update, to include start dates for new providers. We are still recruiting another full-time ER physician.

9.2. Quick Care – Lloyd stated that the Quick Care opening is currently contingent on staffing.

9.3. Strategic Plan Update – Administration has updated the strategic plan (included in Board packets). The presented marketing plan is being followed. Plante stated that we will apply to become vaccine for children site once we have adequate CMA/LPN staffing in the clinic; discussion followed. Discussion regarding patient testimonials.

9.4. Board Dashboard – Cuvala stated that at the last meeting, a board dashboard was discussed. This would include items such as: CEO evaluation, strategic plan, board self-eval (annual), annual bylaws review, board education, compliance review quarterly, and community survey.

10. Communications

10.1. IHA Updates – Cuvala attended the IHA mid-year meeting in McCall. She stated that there was a lot of discussion regarding Medicaid potentially being managed. If this happens, the UPL may go away; discussion followed. Bryan Whitlock will be up here to meet with Burt Keltner in July. The Board requested a meeting with Whitlock when he is in the area as well. Cuvala added that with her board retirement, she has also retired from the IHA board.

10.2. BetterCARE Update – Epler was not present to provide a report.

11. Executive Session

Green confirmed that nobody was present with him to hear executive conversations.

At 8:26 a.m., a **motion** made by LaPlante, second by Humphrey, to adjourn into executive session per Idaho Code 74-206(1)(b) Personnel and Idaho Code 74-206(1)(j) Provider Contract & Other Contract Matters. Roll Call Vote: All ayes. The motion passed.

Present at this time: Cox, Cuvala, Green, Hammes, Humphrey, LaPlante, Lampert, Lloyd, Minier, Walker, and Plante.

Plante and Walker exited at 8:26 a.m.

Meeting adjourned at 8:40 a.m.

Respectfully submitted,

Approved by:

Rebecca Plante, Secretary

Mike LaPlante, Board Chairman