

[Name and any applicable degree or certification]

[Phone number]

[Email address]

[Date]

Dear BCH Board Nominations Committee,

[In the first paragraph of your cover letter, introduce yourself to the BCH Board Nominations Committee and tell them about your interest in the open position at their company. Explain how the position aligns with your professional objectives and why you want to be a member of the board.]

[Highlight any relevant experiences or skills that would make you a good fit for the board member position. This could include previous board experience, leadership roles or fundraising experience. Try to highlight one or two accomplishments in your career, using data or facts when you can. This paragraph explains why you're a good fit for the open position board position.]

[Summarize your qualifications and explain why you're a good fit. This is your chance to sell yourself to the Nominating Committee and demonstrate your passion for BCH's organization and mission. Include a call to action, availability and preferred contact method.]

Sincerely,

[Signature]